
Chief Executive's Office

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Date: 5 November 2007

Chorley
Council

Town Hall
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PR7 1DP

Chief Executive: Donna Hall

Dear Sir/Madam,

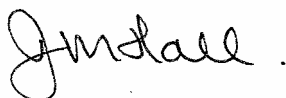
CHORLEY EAST COMMUNITY FORUM - WEDNESDAY, 14TH NOVEMBER 2007

You are invited to attend the meeting of the Chorley East Community Forum to be held at the Clayton Green Sports Centre, Clayton Green Road, Clayton-le-Woods on Wednesday, 14th November 2007 commencing at 7.00 pm. The agenda for the meeting is set out overleaf.

Representatives of Chorley Borough Council, Lancashire County Council, Parish Councils, Lancashire Police, Central Lancashire Primary Care NHS Trust and local community groups will be present.

Members of the public are strongly encouraged to participate in the proceedings of the Forum meeting. As well as the provision for the public to speak for up to five minutes on any item on the agenda, a period of up to 30 minutes is allowed for them under agenda item 7 to ask questions and express views on any matter relating to the provision of local services in the Chorley East Community Forum Area.

Yours sincerely



Chief Executive

Distribution

1. Agenda and reports to Councillor John Walker (Chair), Councillor David Dickinson (Vice-Chair) and Councillors Eric Bell, Judith Boothman, Alan Cain, Alan Cullens, Magda Cullens, Mike Devaney, Mrs Marie Gray, Greg Morgan, Mick Muncaster, Mark Perks, Iris Smith and Shaun Smith for attendance.
2. Agenda and reports to Lesley-Ann Fenton (Assistant Chief Executive (Policy and Performance)), Jane Meek (Corporate Director (Business)), Phil Towndrow (Crime and Disorder Reduction Manager), Paul Carter (Public Health Team Leader) and Ruth Hawes (Assistant Democratic Services Officer) for attendance.
3. Agenda and reports to Lindsay Hoyle (Member of Parliament) for attendance.

Continued....

4. Agenda and reports to County Councillors Mrs Pat Case, Mrs Margaret Livesey and Mark Perks for attendance.
5. Agenda and reports to representatives of Parish Councils, Lancashire Police and Central Lancashire Primary Care NHS Trust for attendance.
6. Any resident in the area.
7. Local Community/Voluntary/Residents/Tenants Group in the area.
8. Housing Associations in the area.
9. Any Employer or Business in the area.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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کیجئے:

AGENDA

1. **Welcome and Introduction by the Chair of the Community Forum**

2. **Apologies for absence**

3. **Minutes of previous meeting (Pages 1 - 8)**

The minutes of the meeting of the Chorley East Community Forum held on 12th July 2007 are attached.

4. **"You Said We Did" (Pages 9 - 12)**

A copy of the schedule detailing the action taken on issues raised at the Community Forum meeting held on 12 July 2007 is attached

5. **Chorley Community Agenda**

Representatives of the following organisations will report on any local issues / initiatives within the area of this Forum.

a) Lancashire Police Issues

Representatives of Lancashire Police will report on the priorities for each PACT (Police and Community Together) and any other Community Policing initiatives.

b) Chorley Borough Council Issues

Refuse and Recycling Collections – Service Design Options

Paul Carter, Public Health Team Leader, will present a verbal report on the options available for kerbside refuse and recycling collections.

Housing developments in gardens

Jane Meek, Corporate Director (Business), will present a verbal report on gardens being developed for housing.

c) Lancashire County Council Issues

Youth and Community Service

To receive from Steve McBride, the District Team Manager from the Youth and Community Children and Young People Directorate, an update on the work of the Youth and Community service within the area of the East Community Forum.

d) Parish Council Issues

To consider any issues raised by the representatives of the Parish Councils at the meeting.

e) Central Lancashire Primary Care NHS Trust Issues (Pages 13 - 14)

A short presentation will be given on the PCT Community Engagement Development Strategy and Action Plan. A copy of the consultation letter outlining the details is enclosed.

An update will also be presented on proposals for the medical centre at Buckshaw Village.

6. **Big 3 Issues**

The Chair will present a verbal report on the Big 3 Issues.

7. **Open Forum**

A period of 30 minutes will be allocated to allow members of the public to raise questions and express views on any matters relating to local services affecting the community.

Question cards will be available at the meeting for members of the public to complete and hand in before the start of the meeting. Where possible questions will be answered on the night. If a question cannot be answered a written response will follow. A summary of the responses to questions submitted will be included on the agenda for the next meeting.

8. **Feedback / Items for Next Meeting**

Members of the Public will be invited to express their views on the format of the meeting and to submit issues for consideration at the next meeting.

9. **Any other item(s) that the Chair decides is/are urgent**